

DRAIPL - KSIPL (JV)

C/o Dineshchandra R Agrawal Infracon Pvt. Ltd.

Phone : 079-26309789
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401, The Grand Mall,
S.M. Road, Ambawadi,
Ahmedabad-380 015
Gujarat - India.

OFFICE MEMORANDUM

Imphal, the 25th March, 2025

In order to ensure a fair, transparent, and accessible mechanism for addressing grievances by the affected people, it has been decided to constitute an In-House Grievance Redressal Committee for the Project "Construction of Rigid Pavement and Lined Drain of Selected Roads Under Imphal West Division - Package 1: Total Road Length - 172.858 Km (Mur - CW - 01)". The Committee is intended to serve as a dedicated platform for effected persons and other stakeholders to raise concerns and seek timely redressal. The main objectives of the Committee are to provide an accessible, confidential, and impartial forum for grievance redressal.

The following members are hereby appointed to the Grievance Redressal Committee:

<u>Name</u>	<u>Designation</u>	<u>Role in Committee</u>	<u>Contact Information</u>
(a) J.Ramakrishna	Project Director	Chairman	9705399755
(b) Vijayan R.P Nair	Sr. Manager	Convenor	8575042199
(c) Bijoy M.J.	Project Manager	Member	8547842748
(d) Sena Prasad	DPM	Member	8770497369
(e) Sudhaker	DPM	Member	9490876422
(f) Aman	Sr.Engineer	Member	9910730500

All grievances must be submitted in writing to the Member Secretary. At least two for each locality who are interested may be invited for participation in the committee. A member of the company by the name Devan (Safety Engineer Contact No.8369029696) will be available round the clock for interaction.

For DRAIPL-KSIPL

Authorised Signatory



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OFFICE MEMORANDUM

Imphal, the 25th March, 2025

In order to ensure a fair, transparent, and accessible mechanism for addressing grievances by the Contractor's workers and labours it has been decided to constitute an In-House Grievance Redressal Committee for the Project "**Construction of Rigid Pavement and Lined Drain of Selected Roads Under Imphal West Division - Package 1: Total Road Length - 172.858 Km (Mur - CW - 01)**". The Committee is intended to serve as a dedicated platform for Contractor's workers and labours and other stakeholders to raise concerns and seek timely redressal. The main objectives of the Committee are to provide an accessible, confidential, and impartial forum for grievance redressal.

The following members are hereby appointed to the Grievance Redressal Committee:

<u>Name</u>	<u>Designation</u>	<u>Role in Committee</u>	<u>Contact Information</u>
(a) J.Ramakrishna	Project Director	Chairman	9705399755
(b) Vijayan R.P Nair	Sr. Manager	Convenor	8575042199
(c) Bijoy M.J.	Project Manager	Member	8547842748
(d) Sena Prasad	DPM	Member	8770497369
(e) Sudhaker	DPM	Member	9490876422
(f) Aman	Sr.Engineer	Member	9910730500

All grievances must be submitted in writing to the Member Secretary. At least two for each workers' team who are interested may be invited for participation in the committee. A member of the company by the name Keisam Deven (Road Safety Engineer Contact No.8369029696) will be available round the clock for interaction.

For DRAIPL-KSIPL (JV)

Authorised Signatory



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OFFICE MEMORENDUM

Imphal, the 25th March 2025

In accordance with the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, the Internal Complaints Committee (ICC) is constituted for the project – **“Construction of Rigid Pavement and Lined Drain of Selected Roads Under Imphal West Division – Package 1 Total Road Length – 172.858 Km (MUR-CW-01)”** as follows:

S. No.	Name	Designation in ICC	Position in Organization	Gender	Contact Number
1	J. Ramakrishna	Chairman	Project Director	Male	9705399755
2	Vijayan R. P. Nair	Convenor	Sr. Manager	Male	8575042199
3	Bijoy M. J.	Member	Project Manager	Male	8547842748
4	Ms. RK. Ishworani Devi	Member	Junior Engineer	Female	8787487879
5	Jane Sanasam	Member	NGO	Male	8787484624

All employees and labours may report grievances directly to any ICC member or email to:

Rigidwestpkg1@keystoneinfra.com.

Complaints should ideally be submitted within 3 months of the incident (extension possible in special cases as per law).

For M/s DRAIPL-KSIPL (JV)



Authorised Signatory

